

# MHS Swim & Dive Booster Club Scholarship Program

*Initiated: January 10, 2022*

*Revised: January 3, 2023*

## **Eligibility & Award Criteria**

- All senior MHS varsity swim, dive, and managers are eligible to apply.
- All scholarship monies will be paid directly to the applicant's college upon receipt of a copy of the college acceptance letter. The applicant is required to advise the Magnolia High School Swim & Dive Booster Club when and where to mail the funds. Funds not paid to a college by December 31, 2023 will be returned to the MHS Swim & Dive Booster Club Treasury.
- The criteria established by the MHS Swim & Dive Booster Club includes:
  - A typed essay of 200-300 words, double-spaced, must be attached to your application. Your essay should explain how your participation in the MHS Swim & Dive program has benefited you. Also, include information regarding your college intentions and any unusual circumstances, financial or otherwise, that you feel would make you the ideal recipient.
  - Number of years in the MHS Swim & Dive program.
  - Scholastic performance documented by an unofficial transcript.
  - All academic and athletic awards associated with MHS Swim & Dive... district, county, region, etc.
  - Coach's recommendation to the Scholarship Committee (no paperwork necessary for this item - Coach Nelson will provide to the board).

## **Selection Committee**

- Selection Committee will be made up from the following:
  - Scholarship Committee Volunteers - make recommendation to the board of amount, number of scholarships, and final recommended nominees
  - Board Members - approve quantity, amount, and award recipients from committee recommendation
  - Coach's recommendation to the Board
- Note: any parent whose child has submitted an application is ineligible to participate on the Selection Committee per IRS rules or if parent is a Board member, the parent must abstain from the Scholarship voting.

## **Records Retention**

*Per IRS rules, the following must be recorded and archived:*

- All applications submitted with any materials received in support of the applications
- Evaluation sheets
- Payment sheets documenting amount and to where and when the payment was made and that the payment supported the purpose of the scholarship (college attendance)

# Evaluation Form

*Initiated: January 10, 2022*

*Revised:*

Calculated Pts: (15 pts max) \_\_\_\_\_

**Student Name:**

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**Number of years in the program (pts: 1 per year) :**

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**College intentions (pts: 2):**

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**Additional Notes:**

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**Academic Awards (pts: 4):**

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**Athletic Awards (pts: 2) :**

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**Coach's Recommendation (pts: 3) :**

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# Payment Sheet

*Initiated: January 10, 2022*

*Revised:*

**Student Name:**

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**College or University payment instructions (to be completed by student):**

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**Payment details (to be completed by Treasurer):**

*Payment date:* \_\_\_\_\_

*Payment amount:* \_\_\_\_\_

*Approved by Board (date of meeting):* \_\_\_\_\_

*Treasurer Signature:* \_\_\_\_\_