

Magnolia High School Swim Booster Club

Meeting Agenda

Date: December 2, 2025

Time: 6:00 PM

Location: Magnolia High School Natatorium

1. Call to Order

Meeting called to order by President Ashley Werner at 6:07.

Verification of quorum (at least 2 officers present): **Erika Foster, Ashley Werner, Cathy Patty**

Also in attendance - Coach Coskey, Deanna Holt

2. Approval of Minutes

Review and approve minutes from the November 2025 meeting.

Cathy Patty motions to approve, Ashley Werner seconds the motion.

3. Ratification of Board Actions (Required by Robert's Rules)

- Ratify the board-approved reimbursement of **\$300 to Coach Coskey** for spirit tattoos purchased from the cheerleaders.

Motion to ratify - Cathy Patty, seconded by Ashley Werner

4. Treasurer's Report

- Current account balance: **\$11,770.54**
- Outstanding reimbursements: Sloan Meet Invite - pay West their portion; still holding on to scholarship for Jacob until end of year (hasn't been claimed).
 - Ashley Werner motions to approve sending 50% of Sloan Invite Meet profits to Magnolia West. Cathy Patty seconds the motion. Half of the profit total is \$724.50. Check was written to give to MWHS booster club.

- Fundraising income:
 - **Crust Pizza Spirit Night (Nov 12): \$163 raised**
 - Total sales from our group: **\$1,087.52**
 - 15% proceeds: **\$163.13**
 - Haven't raised as much as last year, about \$4,000 less - continue working on raising funds
 - The board reviewed the document retention schedule and approved the destruction of records older than seven years, in accordance with the organization's policy.

5. Coach's Report

Upcoming swim meets: Senior night meet next home meet, will meet next time with Mag West board to coordinate for senior night meet (balloons, food, poster boards/tables). Will meet on Monday, January 5 in a joint booster club meeting.

- **Dec 9 – Klein Cain** - Jersey Mike's will be ordered for swimmers, sent to athletes already to choose what they would like.
- **Holiday Training Schedule** – coaches will distribute details soon

Wants/Needs from coaching staff: Upcoming championship shirts (approx. 50) will need to be ordered for athletes and coaches (2 color front, 2 color back; Bella Canvas). Need to place order before break.

6. Committees & Updates

A. Fundraising

- **Dec 11 – Raising Cane's Spirit Night**, 4–10 PM – 15% of sales - Will send out graphic and info one week out, and again the following Monday and Thursday
- **Spring Fundraiser Discussion:**
 - Consider **Snap! Raise** as a potential spring fundraiser
 - Consider 7 Brew as a Spirit Night

B. Hospitality / Events

- **Dec 12 – Team Christmas Party**
 - Location: Holt's home
 - Food planning
 - Pizza, Italian sodas/snow cones (donated by host - thank you!), water bottles supplied by host - thank you!
 - Will need to order pizzas, coach will pick them up
 - \$500 budget for Christmas party (food, entertainment)
 - 2 \$25 gift cards for unwrapping game; oven mitts/saran wrap (one for boys one for girls?)
 - Cathy making an invitation/flyer for xmas party to send to athletes - RSVP
 - Time: 6:00
 - Address: 7310 Burr Oak Trace; Magnolia 77354
 - Gift exchange?: \$25 budget for white elephant gift exchange
 - RSVP by Wednesday, let Deanna know the numbers 281-451-5963
 - Parents are welcome to come
- **Jan 21 – Pasta Night**
 - Holt's can host again; Russo's Italian
- **6:00**
 - Budget will be around \$500
 - Set up RSVP
 - Preliminary order 2 trays of chicken fettuccine, 3 trays of spaghetti and meatballs; salad and breadsticks.
 - Can do Italian Sodas again
 - Invite adults (a couple of moms) to help
- **Jan 8 – Senior Night**
 - Balloon arch - Coordinate with Mag West (colors); reach out to Mark Hibner to see if they have a contact for balloon arch
 - Flowers - ask Jason what kind of flowers we did before
 - Program created (PowerPoint or Word doc for coach) - there is a template somewhere on the drive, will need photos of the seniors; these were printed at 8-10 color copies at 8x10 and 40 black and white at 5x7
 - Cupcakes
 - Senior boards (determine how many, around 12-14); coach will send out survey to get information from athletes (later on this week or next week) as well as scholarship information.
 - Photography coverage - Robert Patty will take a photo with each athlete/family and athlete/coach after they walk through the arch
 - Decorations and volunteer help - keep working on this

C. Bylaws

- Sign and formally adopt the **newly approved bylaws**.
- Ensure all board members present sign the document - Signed by Ashley Werner, Erika Foster, Cathy Patty

7. Announcements

- Next meeting: **Monday, January 5, 2026 at 5:00 PM**
- **Coaches** will send/confirm the holiday training schedule

8. Adjournment

Motion to adjourn by Ashley Werner

Seconded by Cathy Patty

Meeting adjourned at **7:21**.